



Dear Parents/carers ,

As we bring another successful year at Coombe Wood School to a close, we are filled with immense pride and gratitude. This year has been a testament to our shared ambition, vibrant community, and rich culture, all of which serve as the bedrock for our collective achievements. Our students have thrived in an environment that encourages excellence and nurtures individual talents, setting a high standard in academics, arts, and sports. This success is a direct reflection of the supportive and collaborative spirit that defines our school community.

The partnership between our school and our parents has been instrumental in creating this thriving community. Your involvement, encouragement, and unwavering support have played a crucial role in the progress and well-being of our students. Together, we have fostered a nurturing environment where students feel empowered to pursue their ambitions and achieve their fullest potential. This collaborative effort has strengthened our school community and laid a solid foundation for future success.

We would also like to extend our heartfelt thanks to our dedicated staff, whose commitment to our students is second to none. Their passion, professionalism, and perseverance have been pivotal in providing a high-quality education and enriching the overall student experience. Our staff's unwavering dedication ensures that our students receive the guidance and support they need to grow into well-rounded individuals who embody the core values of **Teamwork, Respect, Enjoyment, Discipline, and Sportsmanship.**

Finally, a special congratulations to our students, who have been exceptional ambassadors of Coombe Wood School. Your hard work, determination, and adherence to our core values have made us incredibly proud. You have demonstrated resilience and enthusiasm in all your endeavours, setting an exemplary standard for others to follow. As we break for the summer, we encourage you to take this time to relax and rejuvenate. You have earned this well-deserved break, and we look forward to another year of shared success and growth.

Farewell to staff

A special and heartfelt farewell goes out to Mrs. J. Hansen, our beloved receptionist, who is retiring after many years of dedicated service. Mrs. Hansen has been the warm and welcoming face of Coombe Wood School, always ready with a smile and a kind word for students, parents, and staff alike. Her unwavering dedication and exceptional work have been instrumental in creating a positive and efficient school environment. We are deeply grateful for her contributions and the lasting impact she has made on our community. As she embarks on this new chapter of her life, we wish her a joyful and fulfilling retirement. Thank you, Mrs. Hansen, for everything.

Congratulations again to Dr N Choudhury on her new role as the Head of Secondary at the British International School of Washington. Dr Choudhury's five years of superb leadership have left an indelible mark on our community, and her dedication has truly made a difference.

We would also like to take this opportunity to wish Miss L. Day all the best in her travels abroad. Since the inception of Coombe Wood School, she has been a vital part of our journey, and her contributions will always be remembered.

A heartfelt thank you to the following colleagues who are moving onto new schools:

Mr A Ahmed
Mr H Alcalaph
Ms N Bonsu
Ms H Ellis
Ms L Gamble
Ms S Herft

Your commitment to our students and your enthusiasm in fostering a nurturing learning environment have left a lasting impact on our community. We wish you all the very best in your future endeavours, confident that you will continue to inspire and excel in all that you do.

Welcome to our new colleagues

Please welcome the following new starters to Coombe Wood School, next term:

Ms B Floyd - Teacher of Latin and Classics
MS P Cooke - Head of Social Sciences and Beliefs
Ms D Wells - Head of Music
Mr J Pratt - Head of History
Ms K Binfield - Director of Science
Mr N Boyd - Teacher of Psychology
Ms J Donohue - Deputy Headteacher - Curriculum

Ms B Brown - Teacher of Art
Ms N Davies - Head of Humanities
Mr J Hayden - Teacher of Business Studies
Mr R Ramus - Teacher of Music
Ms L. Hallett - Teacher of English
Ms J. Allison - Receptionist

Congratulations also go to the following colleagues who will be taking on roles in September:

Ms D Kerk - Head of Key Stage 3
Ms P Yardave - Head of Year 7
Mr S Gosling - Head of Year 8
Ms E Kennedy - Acting Head of English
Ms S Hale - 2nd in Charge of English
Ms S Man - Head of Evolve
Ms K Hadjipavlis - Head of French
Ms I Crosdale - Health and Social Care Lead
Ms T Reid-Monto - Media Studies Lead
Ms S Begum - Senior Cover Manager

Start of term arrangements

We are already looking forward to welcoming our Yr7-Yr12 students back on **Thursday 5th September**. Please find below instructions for each year group's arrival times:

Year 7:

- 08.00 - Year 7 students arrive
- 08:30-08:40 Register in Tutor Groups
- 08:40-09:00 Year 7 Assembly SLT with HoY

Year 8, 9 and 10:

- 10:40 - Students arrive
- 10.40-11.10 Tutor Period
- 11:10-12:40 Tutor Period / HoY Assembly

Year 11:

- 10:00 - Year 11 students arrive
- 10:20-10:40 Break
- 10.40-11.10 SLT and HoY assembly

Year 12:

- 09.45 - Year 12 students arrive
- 10.00-10:20 Year 12 SLT and HoY assembly

Year 13 return on **Friday 6th September** and the arrangements will be:

- 08.00 - arrival
- 08:30-08:40 Register in Tutor Groups
- 08:40-09:00 Year 13 Assembly SLT with HoY

Tutor changes

Please find below an overview of Tutor Groups and an update on the Leadership of each year group from September 2024. Please ensure you and your child/children pay particular attention to their **Tutor Room** for the new academic year so that their arrival on Day 1 is as smooth as possible:

Heads of Year/Key Stage:

Heads of Year	
HOY 7	Ms. P Yadave - PYA (Teacher of Evolve)
HOY 8	Mr S Gosling - SGO (Teacher of History)
HOY 9 + KS3 Lead	Ms. D Kerk - DKE (Teacher of HRF & Dance)
HOY 10	Mr. A Blythman - ABL (Teacher of HRF & Geography)
HOY 11	Mr. R Jones - RJO (Teacher of Science)
HOY 12	Mr. N Boyd (Teacher of Social Sciences)
HOY 13	Ms. C Kaye (Teacher of HRF)

Tutor Teams for 2024-2025:

Tutor Group	Staff Code	Teacher Name & Subject	Rooms
7CA	AAN	Mr. A Anderson (Teacher of Maths)	HUM 2
7CO	JPE	Mr J Pett (Teacher of Latin, Classics and History)	HUM 8
7HE	PCO	Mrs P Cooke (Head of Social Sciences and beliefs)	HUM 5
7FA	MFR	Mrs M Franklin - Mon, Wed, Thur, Fri (Teacher of Maths) / Ms B Brown - Tue (Teacher of Art)	HUM 6
7JO	ESI	Ms E Simner (Teacher of History) / Ms R Devine (Teacher of Drama)	HUM 10
7RO	SMA	Ms S Man (Head of Evolve)	HUM 7

8CA	CDO	Mr C Dobson (Teacher of Evolve)	MFL2
8CO	APO	Ms A Potkins (Head of HRF)	MFL3
8FA	TRM	Ms T Reid-Minto (Teacher of English and Media)	MFL4
8HE	RHA	Mr R Harrison (Head of Creative Art & Design) / Mr Womack (Teacher of PE)	MFL5
8JO	NAL	Ms. N Allen (Teacher of HRF)	MFL6
8RO	CKO	Miss C Knox (Careers Lead and Computer Science Teacher)	MUS1
9CA	GGO	Ms G Goddy - Tue-Fri (Teacher of MFL) / Ms J Goteni - Mon (Teacher of Creative Arts)	SCI10
9CO	EDA	Miss E Danielson (Teacher of HRF) / Ms J Binfield Mon, Tue, Thur, Fri (Lead Teacher of Dance)	SCI15
9FA	VFR	Ms V Freire (Head of Modern Foreign Languages)	SCI11
9HE	MME	Ms M Mercer (Teacher of Maths)	ART2
9JO	ZKE	Ms Zoe Kerslake (Subject Lead - Food & Nutrition)	SCI13
9RO	LBA	Mrs L Baldock (Head of Design and Technology)	SCI12
10CA	GWO	Mr G Woods (Head of Maths)	MAT4

10CO	EKE	Miss E Kennedy (Acting Head of English)	MAT3
10FA	ADE	Ms A Dennis (Teacher of Maths)	MAT2
10HE	CCH	Ms C Chirnside (Teacher of Creative Art & Design)	MAT1
10JO	DFL	Mr D Flowers (Teacher of Maths)	MAT7
10RO	JAN	Mr J Anderson (Teacher of English)	MAT8
11CA	KBI	Mrs K Binfield Mon, Tue, Thur, Fri (Director of Science) / Ms J Binfield Wed (Lead Teacher of Dance)	ENG1
11CO	FMO	Mrs F Mohseni (Teacher of Science)	ENG2
11FA	SHL	Ms S Hale (Head of KS4 English) / Ms R Faulkner (Teacher of English)	ENG3
11HE	ROS	Mr R Osborn (Teacher of Science)	ENG4
11JO	EOC	Mrs E O'Connor (Teacher of MFL)	ENG5
11RO	ZAI	Mr Z Aiken Simon (Teacher of Music)	ENG6
12A	NHE	Ms N Hemmings - Mon, Tue, Thur (KS5 Science Lead and Teacher of Biology) / Ms B Floyd - Wed and Fri (Teacher of Classics and Latin)	SCI7
12B	JME	Mr J Mensah (Teacher of science) / Mrs T Reid (2ic Science)	SCI2
12C	KHA	Mrs K Hadjipavlis (Teacher of Modern Foreign Language)	SCI5
12D	JHY	Mr J Hayden - Tue-Fri (Teacher of Business and Computing) / Ms N Owusu - Mon (Head of Business Studies)	SCI6
13A	TWR	Ms T Wright (Head of Classics and Latin)	DT5
13B	DTO	Ms D Tobias (Teacher of Geography)	DT6
13C	ISI	Ms I Singh - Mon, Wed, Thur (Head of Computing) / Mr F De Souza - Tue and Friday (Teacher of Maths)	DT4
13D	RAD	Ms R Adwubi (Teacher of Science) / Ms L Mashford (Teacher of Art)	DT3

Uniform

As part of our CWS culture we allow students to wear HRF kit on the days they are participating in active subjects such as HRF or Dance. If these subjects are not on any particular day's timetable, the expectation is full academic uniform. This enables students to be dressed professionally and appropriately at all times to fully engage with the demands of their curriculum. Outlined below are the non-negotiable expectations and standards of the CWS uniform:

ACADEMIC UNIFORM:

- CWS Blazer - to be worn at all times unless given permission to remove
- CWS Tie
- White shirt/blouse
- Grey Jumper (optional)
- Black trousers
- CWS Skirt (If you opt to wear a skirt- this is the only skirt permitted by the school)
- Black shoes (no boots/no trainers)
- Black socks only

HRF UNIFORM:

- CWS Midlayer Quarter Zip / CWS Hoodie
- CWS House T-Shirt
- CWS Tapered Trackpants
- CWS Shorts/CWS Skort
- Black sports socks
- Suitable sports footwear

Outerwear Expectations and Standards

- Appropriate coat for the weather
- Appropriate winter hats can be worn outside only

Non-negotiables:

- No snoods/face coverings
- No hoods up to be worn in the building
- No non CWS branded hoodies/mid Layers to be worn
- No branded sports jackets (nike tech fleece, adidas zip ups, etc)
- No caps to be worn at any time
- No scarfs to be worn inside the building

Jewellery / Hair Expectations and Standards

- **One small plain** stud in each ear may be worn - no other piercings are permitted.

- No other jewellery should be on display
- Natural hair colour only
- No headwear to be worn (no caps, hats, bonnets, headbands, bandanas, or durags)
- No acrylic nails or fake eyelashes
- No makeup

Safeguarding

Thank you all for your continued support in keeping our community safe and well. Although the school is closed, we recognize that safeguarding concerns may still arise. To assist, we have compiled a helpful list of contacts available on our website here: [safeguarding and wellbeing contacts](#)